

# Doctoral Agreement

*(Promotionsvereinbarung – English version)*

..... shall write a dissertation at the University of  
Münster (WWU) in the **Department of Biology** with the working title:

.....  
.....

The doctoral project is described in greater detail in a research proposal  
dated ..... and has been deemed suitable for a doctorate by the respective  
supervisors.

In addition to the completion of the dissertation, participation in the structured PhD  
program of the 'Otto Creutzfeldt Center for Cognitive and Behavioral Neuroscience'  
starting ..... is agreed upon as a further qualifying achievement.

The parties have agreed to the following expected submission deadline for the  
dissertation (please indicate the projected semester): .....

**The candidate's dissertation will be supervised by the following doctoral  
committee:**

Supervisors:

Title and name: .....

Address: .....

E-mail: ..... Phone: .....

Title and name: .....

Address: .....

E-mail: ..... Phone: .....

Title and name: .....

Address: .....

E-mail: ..... Phone: .....

Responsible coordinator: .....  
(member of FB 13 of the WWU)

Examiners:

1..... (principal supervisor)

2.....

### **The candidate and the supervisors undertake to**

- conceive and draft the doctoral project in such a way that the candidate is able to complete the dissertation, as is normally the case, within a period of three to four years. The doctoral period may be extended for familial reasons or to account for professional duties and doctoral training obligations,
- jointly review the status of the dissertation at regular intervals (at least once a year), to determine at each juncture the next steps in the process and to ensure that the doctoral project of the doctoral candidate can be successfully processed. At these meetings, the parties should also discuss opportunities for the candidate to participate in conferences and workshops,
- follow the rules of good scientific practice published by the German Research Foundation and the WWU Münster and to consider in particular the principles of open science by discussing aspects of research pre-registration, public access to research data, analysis scripts and materials as well as open-access publications,
- discuss ethical aspects with respect to empirical studies and the possibility of review by an ethics committee,
- reach early agreements with regard to authorships of publications relevant to the doctorate.

### The supervisors undertake to

- comment on the research proposal, work plans, manuscripts and other written reports produced by the doctoral candidate,
- react promptly to queries or requests for meetings by the candidate,
- support the scientific development as well as early scientific independence of the doctoral student; this includes supervision while the doctorate is being carried out and support in acquiring the skills required for it.
- assist the doctoral student in fulfilling their obligations as stated in the doctoral regulations (*Promotionsordnung*) of the Department of Biology,

### The doctoral candidate undertakes to

- autonomously adhere to the working plan and given timetable for the dissertation,
- promptly inform the supervisors if circumstances arise which change the nature or prevent the completion of the dissertation,
- to minute the meetings with the supervisors,
- fulfill their obligations as stated in the doctoral regulations (*Promotionsordnung*) of the Department of Biology,
- participate in the qualification program of the OCC,
- carry out the project in agreement with the principal supervisor and the doctoral committee.

	Place, Date	Name	Signature
Doctoral candidate			
Principal supervisor			
2nd committee member			
3rd committee member			

Student ID no. (if available): .....